



**STATE OF CALIFORNIA - MILITARY DEPARTMENT
HEADQUARTERS, CALIFORNIA CADET CORPS**

Camp San Luis Obispo
10 Sonoma Ave, Bldg 1301
San Luis Obispo, CA 95655-4125

CACC-HQ

28 April 2018

CIRCULAR 010-1718-002

CALIFORNIA CADET CORPS
COMMANDANT TRAINING ACADEMY (CTA)

1. GENERAL: The Commandant Training Academy (CTA) will conduct Basic CTA. Basic CTA will offer one resident course. Advanced CTA will not be offered this year.
2. DATES AND LOCATION: The CTA resident course will be held at Camp San Luis Obispo (CSLO) beginning at 1300 on 13 July 2018 and ending at 1200 on 20 July 2018. A detailed schedule of activities will be e-mailed to participants NLT 10 July 2018.
3. OBJECTIVE: Basic CTA will provide Commandant personnel with the foundational knowledge and skills necessary for success in the CACC. Individuals participating in BCTA will receive “hands on” experience in CACC and PE Curriculum as well as CA Standards for the Teaching Profession (CSTP). The course will review the six CSTP’s as well as all the CACC instructional standards, including leadership, citizenship, patriotism, drill and ceremonies, and basic military subjects. The Commandant Basic Knowledge Test and all performance task evaluations will be provided (drill and ceremonies, commandant uniform wear, military courtesy, etc).
4. REGISTRATION: Persons interested in enrolling in CTA must send an e-mail to CPT Michael E. Chatman (Michael.chatman@cadet.org) NLT 1 June 2018. Individuals without a Wi-Fi capable device need to inform CPT Chatman in their intent to register email to obtain a printed copy of the course materials upon arrival.
5. BILLETING: Participants will be provided with open bay billets at no cost to the participants the evening of 13 July 2018 through the morning of 20 July 2018. For individuals that would like private billeting you will need to contact billeting at 805-594-6500. NOTE: Private billeting is at the expense of the participants.
6. TRANSPORTATION: Transportation to and from CSLO and while at CSLO is the responsibility of the participant and will not be reimbursed at state expense.
7. UNIFORM:

- a. Individuals not yet appointed in the California Cadet Corps will wear a black polo shirt and khaki trousers. The black CACC polo shirt can be purchased in advanced by going to www.cadetstore.org shirt prices are \$25.
- b. All attendees who are officially appointed members of the California Cadet Corps or members of the California National Guard or California State Military Reserve will be expected to wear the regulation ACU or OCP uniform IAW CR 1-3 and AR 670-1 or the Commandant Multipurpose Uniform (CMU) IAW Change 2 to CR 1-3 to all classes and activities during the academy.

8. FOOD SERVICE: Participants will be provided contract meals at no cost to the participants beginning with the evening meal on 13 July 2018 and ending with the morning meal on 20 July 2018. NOTE: Participants should plan to eat all meals in the Camp SLO Dining Facility due to the short timeframe allocated for meals and the time required to travel to off-post establishments. There is a limited-hours PX and vending machines available as well.

9. POC: Point of Contact for this event is CPT Michael E. Chatman. E-mail: Michael.chatman@cadet.org Office: 760-524-1731.

FOR THE EXECUTIVE OFFICER:

/s/ signed electronically
MICHAEL E. CHATMAN
CPT, CACC
HQCACC State SPO