



STATE OF CALIFORNIA - MILITARY DEPARTMENT
HEADQUARTERS, CALIFORNIA CADET CORPS
Camp San Luis Obispo
10 Sonoma Avenue, Building 1402
San Luis Obispo, California 93405-7605



CIRCULAR 010-2223-001

6 September 2022

CALIFORNIA CADET CORPS ADULT PROFESSIONAL DEVELOPMENT TRAINING

1. **GENERAL:** The Headquarters (HQS), CACC will host training events for adult members to improve their professional competence, meet professional standards for credentialing and promotion, and refresh their training on these topics. Training sessions will be in person for the most part, though may be converted to virtual as desired by the trainer and audience. All CACC adults are encouraged to participate to gain subject expertise and improve their ability to teach the subject matter to our cadets. The purpose of this Circular is to announce the dates and topics to be offered during the 2022-2023 school year.

2. **PARTICIPATION:** These are courses that will benefit a commandant or any adult CACC member who trains cadets, either in school or activity situations. They are voluntary activities on the part of the participants, unless approved for pay as professional training by your school or district. The exception to that is BCTA – adults who have received their CACC appointment orders will be paid. Instructors may be paid for their preparation and participation if they're in the CACC pay system.

3. **TRAINING DATES and SUBJECTS:**

DATES	SUBJECT	LOCATION	INSTRUCTORS/OIC
Student-based	Commandant Leadership School	Online	COL Edinboro
6 NOV, 12 MAR	Commandant Leadership School (CLS) Ph 2	CSLO	COL Edinboro
6 NOV	First Aid/CPR/AED Instructor Certification	CSLO	LTC Contreras
6 NOV	First Aid/CPR/AED Instructor Certification	CSLO	LTC Contreras
3-6 NOV	CERT Instructor Certification (TTT)	CSLO	CW5 Word
11 SEP, 6 NOV, 22 JAN, 12 MAR, 7 MAY	CACC Pre-Appointment Course Ph 2	CSLO (see description)	LTC Archer
JAN (tentative)	Winter Basic Commandant Training Academy (BCTA) Ph 2	CSLO	COL Edinboro
23-26 JAN	Basic NCO Course (BNCOC)	CSLO	CSM Sirkin
18 MAR	Team-Building Activities	SoCal	CPT Somers
5 AUG	Curriculum Roadshow	Teams	MAJ Burns, MAJ Cahill, CPT Somers
13-16 MAR	Survival Instructor Course	CSLO	SFC Dionne
11-15 JUL 2023	Summer Basic Commandant Training Academy (BCTA) Ph 2	CSLO	TBD

4. **DESCRIPTION OF TRAINING:**

a. **Commandant Leadership School:** See CR 3-1 Chapter 8 for full description. Professional development training for officers who have not graduated from a military commissioning course, which

is required for promotion within CACC. Essentially this is CACC Officer Candidate School (OCS). Phase 1 is online; Phase 2 is one day in person. Phase 1 does not have to be completed prior to taking Phase 2. There are 5 courses that ARE prerequisites for Phase 2. To enroll in the course, sign up on the Professional Development Registration form (link below).

b. First Aid/CPR Instructor Certification: Red Cross course that certifies instructors to teach the Red Cross First Aid and CPR course, with the ability to issue Red Cross First Aid and CPR Cards to students. Must be ARC CPR/AED/First Aid certified.

c. Survival Instructor Training: Introduces CACC adults to the basic skills necessary to serve as an instructor in the Summer Encampment Survival Training Unit.

d. CERT Instructor TTT: Train-the-Trainer Course for Community Emergency Response Team (CERT) instructors. Graduates will be certified to teach CERT courses. Applicants must become CERT qualified prior to attending the TTT course.

e. CACC Pre-Appointment Course (CACC-PAC): The orientation course required to be an adult member of the California Cadet Corps. This is a hybrid course, with 6-7 hours of required online training (Phase 1) and 9 hours of in-person training (Phase 2). It is a prerequisite for appointment into the CACC. Phase 2 is held the day prior to BCTA for new commandants. Students are highly encouraged to attend the course at CSLO for a better orientation to the California Cadet Corps home location, but may take Phase 2 online if coordinated with the instructor. To register for this course, go to [CACC-PAC Registration](#)

f. Basic Commandant Training Academy (BCTA): Professional development training required for all classroom commandants, focused on how to run a CACC program in a school. Meets the requirements for promotion through Captain and CW2. Participants must complete about 10 hours of online training prior to attending Phase 2. Will definitely be held in July 2023 at Camp San Luis Obispo. May be held in January 2023 if demand is high enough.

g. Basic NCO Course (BNCOC): Professional development training required for all enlisted adults for promotion to SGT and above.

h. Team-Building Activities: Hands-On training in numerous team-building activities you can use with cadets. This course will take about half a day, and will be conducted somewhere in the Inland Empire.

i. Curriculum Roadshow: A seminar on how to access and navigate through the CACC Curriculum as described in CR 3. Includes hands-on practicum on developing pacing guides, accessing and using the text, slides, and assessments available to commandants teaching the CACC program. Especially useful for new Commandants.

j. Survival Instructor Course: In-the-field course for commandants who want to participate as instructors in the Survival program. 4 days in the field practicing the survival skills cadets will learn during Survival.

5. **UNIFORM:** The uniform for these training events is CMU or ACU (OCP).

6. **COST:** There is no cost for participation.

CACC-HQS
CIRCULAR 010-2122-001

7. BILLETING AND MEALS: Meals will be provided at the CSLO DFAC. Billeting in barracks is provided. Individual quarters are usually available at CSLO at the individual's expense if you don't want to stay in barracks.

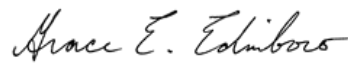
8. REGISTRATION: Registration for these events is accomplished by filling out an on-line registration form at:

[CACC PD Registration](#)

It is also posted in the on the right-hand side of the main page of the CACC website. Questions about the courses may be posed to the Operations section at operations@cacadets.org.

9. Point of Contact (POC) for this program is COL Grace Edinboro at grace.edinboro@cacadets.org.

FOR THE EXECUTIVE OFFICER:



GRACE E. EDINBORO
COL, CACC
Operations Officer